



ILTER Coordinating Committee Meeting 2021

Agenda version 2

Date: November 9-11th, 2021

Time: 12:00 – 14:00 UTC (Please check your local time)

Venue: Online meeting | Zoom access link will be sent via e-mail before the CC meeting and is also available at the Meeting cloud folder

- *Meeting cloud folder¹: CC Cloud > Meetings > 2021 CC Virtual*
- *Meeting website: ILTER.network > Events > ILTER Coordinating Committee meeting 2021*

Day 1 | November 9th (Tuesday), 12:00 – 14:00 UTC

1. Welcome brief

Short self-introduction of participants, Agenda confirmation and briefing

2. Bylaw revision

Revision for online voting for the election

3. Election

Online voting for Co-Chair, Committee Chairs, Secretary and Auditors

Handover from old to new

- *Supporting materials provided in subfolder "Elections" in the meeting cloud folder*

4. Chair's report

Short presentation of the activity overview

- *Committee and Regional group reports provided in subfolder "Files > Reports" in the meeting cloud folder*

5. Open Science Meeting (OSM) 2022 planning | Part 1

Update the current planning status by local host organizers

Collect opinions and suggestions from the CC members for OSM 2022

- *Cf. file "ILTER CC 2020 – OSM brainstorming"*

¹ The CC cloud is accessible via the website (organisation > file store). If you forgot the password, send an e-mail to secretariat@ilter.network

Day 2 | November 10th (Wednesday), 12:00 – 14:00 UTC

6. Summary of Day 1

7. OSM 2022 planning | Part 2

Review the collected opinions at the Day 1 and discussion for next step

Feedback/comments from a new Science Committee Chair and local organizer

8. Publication collection

Initial list of key publications collected from member network

Call for Initiative for follow-up and continuous collection

9. Reorganization of ILTER initiatives

Revised procedures for Initiative proposal

- *See File "Concept ILTER Scientific Initiatives"*

Day 3 | November 11th (Thursday), 12:00 – 14:00 UTC

10. Summary of Day 2

11. Finance report & budget report

Report from Secretariat and Auditors

- *See File "ILTER Financial Report 2020-2021"*

12. Membership fee issue

Discussion to solve the imbalanced situation, Proposal for a solution

- *See File "ILTER Bylaws 2022 proposal"*

13. ILTER E-newsletter, webinar, and new website announcement

Short report and update from International Management Office (IMO) and Secretary

14. Updates of the site accreditation

Update from DEIMS manager

15. Wrap-up and next step

Note: Order of the agenda items might be changed according to the meeting status, time availability etc.